

the

Qs

every trustee
should ask...



A networking lunch
and lecture with ctn

18th June 2007, London

Introducing the day

Charity Trustee Networks (**ctn**) is delighted to invite you to a networking lunch and lecture designed to identify the important questions you must ask to be an effective charity trustee of your organisation.

This event will give charity trustees the space to consider a wide range of central and current issues. The programme includes engaging seminars, high profile speakers and opportunities to share learning with your peers.

What's more, you can tailor the day to your own specific needs and interests. You can choose from seminars about investment, the Charities Act and trusteeship. These seminars are held during both the morning and afternoon sessions.

This will be a popular event, so we would urge you to send in your booking forms as soon as possible. The venue is Church House, Dean's Yard, Westminster, London SW1P 3NZ.

The day has been supported by CCLA, Charity Commission and Office of the Third Sector at the Cabinet Office. We are also delighted to have a media partnership with *governance* magazine.

www.trusteenet.org.uk

Agenda and programme

10.00 | **COFFEE & REGISTRATION**

10.30 | **MORNING SEMINARS: The Qs every trustee should ask about...**

- investments & money (CCLA)
- the new Charities Act (Office of the Third Sector, Cabinet Office)
- trusteeship and governance (Governance Hub)

12.30 | **LUNCH, LECTURE AND NETWORKING:**

Welcome by Rodney Buse, Chair of Trustees, ctn

The focus of Rodney's work has been on enhancing the effectiveness of both individual charities and the sector as a whole. He chaired the Commission into the future of self-regulation of charity fundraising and also the sector's Quality Standards Task Group.

He is Chair of the Venturesome Investment committee and Foyer Accreditation panel. He has held the position of Chair for charities including ActionAid, I Can and Childhope and Vice Chair of the National Council for Voluntary Organisations, as well as being a trustee of the Charities Aid Foundation and Charities Evaluation Services.

Key note introduction by Michael Quicke, Chief Executive, CCLA

Michael became Chief Executive of CCLA Investment Management last year. He was previously Chief Executive of an independent banking and investment management business. He is also a trustee of the National Trust.

CCLA looks after more charity clients than any other UK investment manager. It is owned by its clients and now has over 96,000 accounts for more than 43,000 clients with around £4.6 billion of funds under management.

Keynote speech by Dame Suzi Leather, Chair of the Charity Commission

Dame Suzi Leather became Chair of the Charity Commission in August 2006. Before this she chaired the Human Fertilisation and Embryology Authority. Suzi has a longstanding relationship with the third sector, first volunteering over 20 years ago for Age Concern.

Suzi has an extensive academic background in political sciences, social work and probation. Her particular interests include food policy, nutrition and poverty, the needs of low income consumers and the impact of European policies on UK consumers.

14.30 | **AFTERNOON SEMINARS: The Qs every trustee should ask about...**

- investments & money (CCLA)
- the new Charities Act (Office of the Third Sector, Cabinet Office)
- trusteeship and governance (Governance Hub)

16.00 | **DAY CONCLUDES**

Choose your seminars

The Qs every charity trustee should ask about...

... investments & money

What is today's solution for charity trustees? This session helps to lift the lid on investments, and empower trustees to be focused on what they need, what they want, and how they can best get it. The seminar offers guidance on how to build a plan that meets objectives, while cutting through industry spin to see the substance of what is possible.

Delivered by James Bevan, Chief Investment Officer at CCLA

... the new Charities Act

Learn everything you need to know about the new Charities Act 2006 and its implications. Find out what it means for your charity and get your hands on all the relevant information you need to prepare for the changes. In addition to advising you on how the sector can get involved in the Act's implementation, the session will also signpost you to sources of further information.

Delivered by Ben Harrison, Senior Policy Advisor at the Office of the Third Sector, Cabinet Office

... trusteeship and governance

Being a really effective trustee means knowing the right questions to ask... of the staff, of the Board, of advisors. This seminar will provide an opportunity to find out what those questions might be and how best to ask them. The questions will get to the heart of the trusteeship role and the governance of the organisation.

Delivered by Jolanta Lasota, Head of the Governance Hub

Booking form

Venue

Church House, Dean's Yard, Westminster, London SW1P 3NZ

Delegate fees

Please note that admission to the lunch and lecture is free for CCLA clients and members of **ctn's trusteeetplus** scheme. Registration is on a first come, first served basis, but priority will be given to charity trustees.

If you are not already signed up to **trusteeetplus**, visit **www.trusteeetplus.org.uk**. The annual subscription costs just £40.

Please fill out the following form:

1. I would like to attend (please tick):

- lunch, lecture and free seminars £40
 just lunch and lecture £40

2. Please tick if you are:

- a CCLA client
 a **trusteeetplus** member

3. Please choose which seminar you would like to attend in the morning and afternoon sessions:

	AM	PM
Investments	<input type="checkbox"/>	<input type="checkbox"/>
Charities Act	<input type="checkbox"/>	<input type="checkbox"/>
Trusteeship	<input type="checkbox"/>	<input type="checkbox"/>

4. Please tick if you have any special dietary requirements:

- Vegetarian**
Vegan
Nut allergy

5. Name (Mr/Mrs/Ms/Miss): _____

I am a trustee of the following charity: _____

Job title: _____

Address: _____

_____ Post code: _____

Tel: _____

E-mail: _____

Payment is by cheque payable to Charity Trustee Networks.

**Please send, along with the booking form, to Lisa Scott,
CCLA, 80 Cheapside, London EC2V 6DZ.**

For further information, please call Lisa Scott on **020 7489 6027**

About ctn

ctn is the national charity for trustees of the third sector.

By encouraging trustees to share their experience and learning with each other, trustees gain greater confidence and knowledge to fulfil their role.

ctn has launched **trusteenet** – the free national network of trustees. By joining **trusteenet**, trustees can:

- keep up to date on key issues
- contribute opinion to influence national policy
- network online with other trustees
- access a range of benefits

To join **trusteenet**, just register on **ctn**'s website at **www.trusteenet.org.uk**.

Members of **trusteenet** can opt to subscribe to **trusteenetplus**, a discounted package of benefits, including safety-net trustee indemnity insurance and a subscription to *governance* magazine. The benefits of **trusteenetplus** are available to individual trustees for an annual subscription of just £40.

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